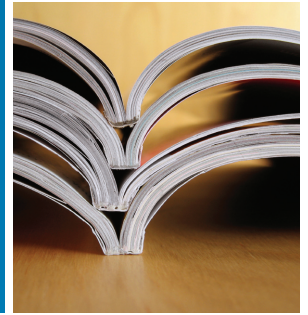


REPORTING

IN SCHOLARONE MANUSCRIPTS™

SOPHISTICATED REPORTING TOOLS THAT INFUSE YOUR BUSINESS DIRECTION WITH ACCURATE, CONDENSED INFORMATION



WHAT IT DELIVERS

- Comprehensive set of quick and easy standard reports
- Expandable report templates
- The ability to view, manipulate and build your own ad hoc reports
- Easy-to-understand dashboard to quickly find the right reports
- High-level groupings and report templates with tailored fields
- Rolling reports to create and automatically deliver forward-looking report
- The ability to include custom and contact information unique to your submission and review process

WHAT YOU CAN DO

- Deliver high-level reports that answer important questions about journal publishing metrics
- Use reports for strategic decision making about a given journal's direction
- Drill into performance statistics such as turnaround time, accept/reject rates, geographic distribution of submissions, and more
- Determine the timing, formatting and delivery method that works best for you – distribute reports on-demand or on a schedule
- Use charts and graphs to visualize and summarize key points and overall picture
- Export reports in a variety of formats, including PDF, Excel, CSV and XML

A POWERFUL STRATEGIC TOOL

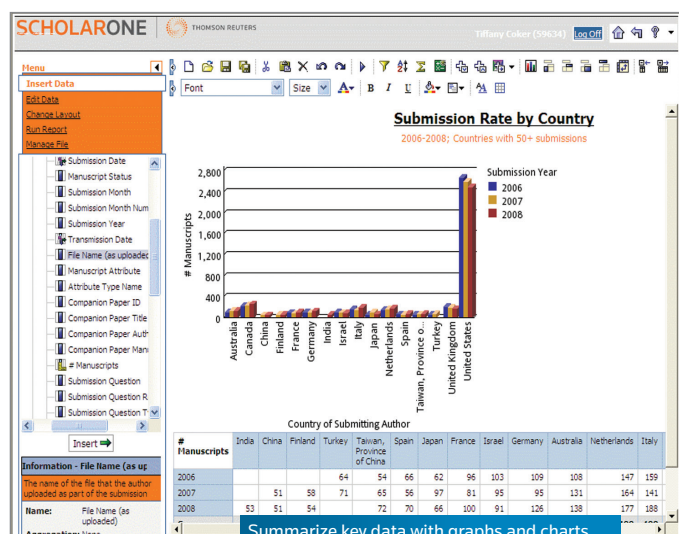
Create the reports you need – when you need them. ScholarOne Manuscripts Cognos Reporting System delivers a flexible, easy way to extract your data that lets new and advanced users create standard and ad hoc reports. Users can view and manipulate key information for customized analysis of the information based on their needs. Users can also pull out business and performance metrics from scholarly publishing systems to understand trends and best practices in support of a journal's overall publication process, and improve journal performance.

A VARIETY OF REPORTING OPTIONS

- **“At-A-Glance Statistics”** – gather and communicate convenient summary information
- A full set of standard reports already configured for immediate insight
- Expandable reports – begin with a standard report and add, remove or manipulate data to suit your needs. Build and change your reports to reflect your evolving needs.
- **“Build-Your-Own Reports”** – choose the data, formatting, and style to create and run reports. Include metadata, peer review and workflow, submission lifecycle, and time span information. Use pre-defined or create custom filters for manuscript type, submission date range, manuscripts with a final disposition, submission year range, original submissions and revised submissions.

MANAGE YOUR REPORTS WITH PUBLIC AND PRIVATE FOLDERS

- Public folders make custom reports, standard reports, and expandable reports readily accessible
- Private folders contain reports that you've saved for yourself or for other roles in your journal
- Role-based folders allow you to grant access to specific reports to Editors



KEY JOURNAL QUESTIONS ANSWERED

Reporting in ScholarOne Manuscripts enables you to answer questions including but not limited to:

- What are the demographics of my subscribers and contributors?
- How many days does it take for an editor to pick a reviewer?
- What are my journal editors' and reviewers' accept-and-reject rates?
- What is the final manuscript "disposition" ratio or the number of revisions required before a manuscript is accepted?

Our reporting functionality lets you compare performance statistics to previous years to spot a publication's strengths and challenges. Our flexible, technically accessible tool facilitates awareness of your journals' high-growth areas, active constituencies, and an ability to sort out usage trends and journal efficacy overall. All within easy-to-digest charts and graphs.

SHARE STANDARD AND CUSTOMIZED REPORTS BASED ON YOUR TIMETABLE

Our simple, intuitive reporting feature lets you schedule your reports for delivery to Editors-in-Chief, office administrators and others who need summary data using an automated email delivery system. Whether those reports are pushed out daily, weekly, monthly, or yearly, the choice to send directly from a personal email address is yours.

The selection doesn't end there. Whether you've opted to send one of ScholarOne Manuscripts standard reports, or build your own using any number of our fields to filter, sort, or group your desired data, the control is in your hands.

Reporting in ScholarOne Manuscripts is designed to allow you to work flexibly within the bounds of your unique workflow requirements.

Create custom reports to track and communicate exactly the data you need.

| Full Name | Email Address | Submitted | Unassigned | Unrevied | No reply | Declined | Agreed | Completed | R-Score | Avg. Time |
|----------------|----------------------|-----------|------------|----------|----------|----------|--------|-----------|---------|-----------|
| Abbey Anderson | qa-mc@scholarone.com | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 19 |
| | qa-mc@scholarone.com | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| | qa-mc@scholarone.com | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| | qa-mc@scholarone.com | 2 | 2 | 0 | 0 | 0 | 0 | 2 | 2 | 2 |
| | qa-mc@scholarone.com | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 3 | 3 |
| | qa-mc@scholarone.com | 4 | 4 | 0 | 0 | 0 | 0 | 4 | 4 | 4 |
| | qa-mc@scholarone.com | 5 | 5 | 0 | 0 | 0 | 0 | 5 | 5 | 5 |
| | qa-mc@scholarone.com | 5 | 5 | 0 | 0 | 0 | 0 | 5 | 5 | 5 |
| | qa-mc@scholarone.com | 6 | 6 | 0 | 0 | 0 | 0 | 6 | 6 | 6 |
| | qa-mc@scholarone.com | 7 | 7 | 0 | 0 | 0 | 0 | 7 | 7 | 7 |
| | qa-mc@scholarone.com | 8 | 8 | 0 | 0 | 0 | 0 | 8 | 8 | 8 |
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Details:

Disable the schedule

Priority: [Dropdown]

Start: Nov 21, 2008

End: 9:44 AM

Frequency: Select the frequency by clicking on a link.

By Day | **By Week** | By Month | By Year | By Tripper

Every 1 week(s) on:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Options:

Override the default values

Formats: HTML

Number of rows per Web page: 20

Enable selection-based interactivity

PDF

No options saved

Excel 2002

Excel 2003

Excel 2000 Single Sheet

Delimited text (CSV)

XML

Delivery: Select at least one delivery method. For burst reports, the email recipients are determined by the burst specification.

Save: Save the report Save the report as a report view Report View of Reviewer Summary

Print the report

Printer locations: [Dropdown] Select a printer...

Send a link to the report by email recipients

Determine the timing and delivery of reports.

Reports help you track the peer review and submission process.

SCHOLARONE®

ScholarOne, a Thomson Reuters Business provides comprehensive workflow management systems for scholarly journals, books, and conferences. Its Web-based applications enable publishers to manage the submission, peer review, production, and publication processes more efficiently, increasing their profile among authors, decreasing time-to-market for critical scientific data, and lowering infrastructure costs. ScholarOne offers workflow solutions for the submission and review of manuscripts, abstracts, proceedings, books, grants & awards and production. Supporting over 365 societies and publishers, over 3,400 books and journals, and 13 million users, ScholarOne is the industry leader.

FIND OUT MORE ABOUT SCHOLARONE MANUSCRIPTS

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